

To: Cafasso, Sarah[Cafasso.Sarah@epa.gov]; jrcollins@ndep.nv.gov[jrcollins@ndep.nv.gov]; Lisa Ross[lross@blm.gov]; Seter, David[Seter.David@epa.gov]
From: Jeryl Gardner
Sent: Wed 6/8/2016 11:07:46 PM
Subject: RE: CI Working Group Meeting Notes
removed.txt

Hi Sarah,

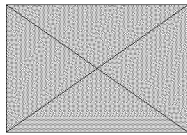
Thanks for hosting, organizing, and capturing our discussion in your notes.

Productive call.

Jeryl

Jeryl R. Gardner, P.E., C.E.M.

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From: Cafasso, Sarah [mailto:Cafasso.Sarah@epa.gov]
Sent: Wednesday, June 8, 2016 3:59 PM
To: Jeff R. Collins; Jeryl Gardner; Lisa Ross; Seter, David
Subject: CI Working Group Meeting Notes

Hello all,

Thank you for a productive meeting today. I think our collaborative approach to community involvement at Anaconda will be very valuable in the coming months. Attached find the draft CIP from 2011 for your review. This is the document that we will use as a starting point for the CIP update.

Here are the notes from the meeting, feel free to edit if I've left anything out.

CI Working Group Meeting, 6/8/2016

Participants: Lisa Ross (BLM), Jeryl Gardner (NDEP), Jeff Collins (NDEP), Sarah Cafasso (EPA)

How the Group will Function:

- Hold a monthly call (at least for the first few months) to discuss CI topics and make decisions
- Decisions made by group members will be brought to their respective management chains for approval, then confirmed with the group. **The goal is to ensure that the decisions made by the group are final and supported by all member agencies.**
- In between meetings, the group will work on projects (such as writing a fact sheet, setting meeting agendas) through email.

The Community Involvement Plan:

- All parties agree that the CIP process should start moving ASAP- it is a high priority
 - o Goal: Complete the CIP by the end of 2016
- Sarah will create a list of potential interviewees for the CIP interviews, Jeff, Jeryl and Lisa will send suggested interviewees to Sarah for inclusion on the list.
 - o All will agree on the list before the interviewees are contacted

- All members will review the current CIP (attached)

Community Meeting:

- BLM, NDEP and EPA need to come to agreement on the site's schedule before moving forward with planning a community meeting. Jeryl believes that this agreement is most likely to conclude in early July. Therefore, a meeting could occur (at earliest) in mid-August.
- The group will ***not set a date*** for the meeting until an agenda for the meeting has been agreed upon by all agencies
 - o An agenda will help determine the players from each agency who will need to be in attendance at the meeting and will guide a discussion about unified messaging
- When a meeting is set, presentation materials will be finalized 2 weeks prior to the meeting date
- The meeting will include (among other topics) a discussion of the NPL listing process and basics about Superfund.

Fact Sheet:

- All parties agree that a fact sheet is necessary, focusing on NPL proposal and OU8.
- TBD who will take the lead on writing the different parts of the fact sheet- EPA will write the NPL section

Next Meeting:

- Sarah will follow up with the group after Monday's meeting (6/13/16) to determine when another working group meeting will be appropriate.

Thanks,

Sarah

Sarah R. Cafasso

Community Involvement Coordinator, Superfund Division

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